

## **PRESIDENTS' COUNCIL**

Minutes

October 17, 2017

### **MEMBERS PRESENT:**

President Joanne Truesdell

Vice President Alissa Mahar

PIO Lori Hall

PTF President Leslie Ormandy

Admin/Confidential President Jaime Clark

Recorder Denice Bailey

Vice President David Plotkin

Classified President Enrique Farrera

College Council Dean Sue Goff

FTF President Casey Sims

ASG President Jairo Rodriguez

### Guests

Campus Services Director Lloyd Helm

### **RELOCATION OF SMOKING SHELTER**

Joanne said smoking is allowed on campus in designated areas according to board policy. When she first got here, people could smoke in the buildings. Then there were designated nonsmoking areas. Then we moved to designated smoking areas. Recently, we moved the smoking shelters away from high traffic areas. Now there is an opportunity to move one of the shelters because of the Barlow parking lot upgrade.

David asked if there have been conversations about a smoke-free campus. Joanne responded yes, frequently in the past. Joanne provided some history on this. There are court cases that allow smoking in parking lots.

Campus Services Director Lloyd Helm shared a photo of the shelter in question. The proposal is to move it near the automotive paint booth. Originally, it was proposed to be right on the walkway but they are proposing to move it further away from foot traffic. There will be on a compacted gravel walkway to reach it. The parking lot contractor will build this for us. There are a total of five smoking shelters on campus. Jairo said this location is not very visible. He sees people smoking on campus now and suggested better signage.

### Questions:

- Enrique asked if there is a concern about fumes from the paint booth. Lloyd said the fumes are non-toxic and should not be an issue.
- Casey questioned if students in and around the paint booth would be subjected to second hand smoke. Lloyd responded they would not.
- Leslie asked how people would access this from the center of the college. Lloyd replied access is from walkway between Barlow Hall and Pauling and from the Barlow parking lot.
- Jaime asked if there is an ADA requirement for the smoking shelters to be located within a certain distance of each other, and if compacted gravel is ADA compliant. Lloyd was not sure, but will check. We can pave the path if necessary.

The Council approved the move of the smoking shelter by consensus. Lloyd said the shelter will be moved in the next couple of weeks, and there will be signage about the new location.

Joanne would like to see the shelter by the FRC moved to a different location. Lloyd said there may be some options for that.

Enrique mentioned the new parking lot has created a blind spot for walkers/runners. Joanne will follow up on this.

### **MISSION FULFILLMENT COMMITTEE**

David distributed the Mission Fulfillment Committee charter and reviewed the purpose and background of the committee. This came about as a result of our accreditation visit. We have integrated our planning processes and this is an evolution of the accreditation steering committee. It is a large committee, but there will be sub-groups working on specific items. Jairo asked if there is a representative from Wilsonville on the committee. David said not at this time.

Lori asked why there is such a large representation from CBI. David said this was a result of using the original accreditation steering committee members. Enrique said it feels admin heavy, not many classified or PTF members. David said the work of the committee is the responsibility of the administrative staff. He will consider adding a classified member from Wilsonville to the group. Joanne said the membership could be expanded when working on core themes. Leslie would like to select a PTF member who would be a good fit. David would like someone with experience in assessment and using data. Sue added that when the next year seven report is being compiled, many more people will be brought into the group.

Enrique asked if future accreditation will focus more on student services rather than academic and instruction. David said no, accreditation covers the entire college.

David asked if the committee should report to Presidents' Council. It generates a lot of operational detail that doesn't fit in the mission of PC, but it does deal with over-arching issues affecting the college. Joanne said College Council, via the chair (Sue this year), can bring items to PC that affect policy. There is a broader audience in College Council. She asked if the accreditation organization will have a preference. David does not think that is an issue.

Enrique said future president needs to be engaged in this work, so he would like regular reports from College Council. Sue said the College Council reporting structure is an annual report and she will bring that information to PC.

### **ASSOCIATION REPORTS**

PTF – Leslie reported:

- PTF met last Friday and they created their first board policy.
- She is working on continuity for college committee memberships.
- They are adopting the Cougar Cave this year and will ask for donations every week.
- They are using OEA grant funds, and are willing to help active members of other associations.
- She is having trouble with the PTF email list again.

FTE – Casey reported:

- Stephanie Shaffer is on the All Staff Recognition planning committee.
- Things are going well

Admin/Confidential - Jaime reported:

- The Admin/Confidential group will be planting at the ELC on October 28 and November 4.
- They are attending a volleyball game on November 1.
- They will be helping with ASG holiday gift baskets.

ASG - Jairo reported:

- ASG celebrated National Coming Out Day last week.
- Intramurals started Monday.
- The blood drive is scheduled for next week.
- Cougar Cave is running low on food and professional clothing.
- They rented out 30 books from the lending library.
- They are looking at new ways to fundraise.
- Elections were held for OCCSA and Jairo was elected as Vice Chair.
- OSA is a good organization for traditional students, but they do not have a non-traditional student approach. Joanne said a paid OSA staffer spoke to OPC about cultural competency.
- They are putting out a survey to approve the new constitution.

Classified – Enrique reported:

- He has been working on the legislative bill on union dues. It will have an impact across the state.
- DACA and discrimination lawsuits are coming through the pipeline.
- December 1 is deadline for approving the new bylaws.
- He is working with HECC on the transferability bill and making sure advising and other classified staff from community colleges are included in the discussion.

College Council – Sue reported:

- College Council has met once this year. At the last meeting, they
  - Reviewed the academic calendar for 2019/20 and 2020/21.
  - Heard a presentation on guided pathways.
  - Heard a Title IX presentation.
  - Heard an update on the President Search process.

**PRESIDENT TRANSITION DISCUSSION**

Joanne reported the Board has appointed members of the Expanded President Search Advisory Committee. On Friday, the window to apply for the position closed. Periodically in PC, she is going to ask questions that may be helpful in the transition to a new president. She would like to develop a transition map for the new president's use.

The first question is: What are the top five roles that the new president needs to speak with during their first year?

She asked the group to write down their responses and turn them in to Denice. They can add to their list later if nothing comes to mind today. There will be other questions in the future.

Adjourn 4:36 pm